

Executive Team Meeting Minutes
January 31, 2022 (ZOOM)
7:30 p.m.

Present: Debra Levy-Fritts, President; Stephen Falk, Finance Director; Laurel Fisher, VP; Jason Gadsby, Treasurer, Lory Kohleriter, VP; Theresa Myers, Secretary; Myron Schwitzer, VP; Rodney Schlosser, Past President; Rabbi Paley, Steve Lewis, Executive Director.

D'var & Blessing (Rabbi Paley)

- Exodus 25:2 – Parshat Hashavua. God said to Moses, tell the Israelite people to bring Me gifts: you shall accept for Me from every person whose heart so moves him. The Israelites were motivated to build something together - something they could all do as a group. Later (25:8) God said, And let them make me a sanctuary that I may dwell among them. When you work together, God will be there.

President's Report (Debra Levy-Fritts)

- **Colleyville/Security Update:** Temple Shalom's security task force is reviewing security protocols. Steve Lewis stated Temple Shalom will be applying for FEMA and Jewish Federation Grants to improve building and grounds security.
- **Greeting & Situational Awareness:** The security committee is reviewing options for training for staff, executive committee, board, and members. More information to follow.
- **OnBoard** Grant Consultant, Daniel Langenthal will join the February 7th Board meeting. Debra discussed working on a Brit and presented an excerpt from Temple Shalom's 2016 board policies. Theresa Myers spoke about the \$100K capacity matching grant. The funds are not limited to a select few, but available to all OnBoard participating organizations who present a compelling matching capacity grant application. The next OnBoard 4-hour workshop is Sunday, February 6th which both Theresa Myers and Jacque Comroe will attend. The next several monthly OnBoard workshops will provide the Fellows with direction for creating a successful capacity grant request.
- **The Shalom Award** honoring Irving Munn took place online through the GiveSmart platform on Saturday evening (1/29) and raised over \$60K. There are expenses associated with the event but overall it was a very successful endeavor. The net proceeds benefit Temple Shalom Brotherhood and Jewish Family Services. Irv currently serves as chair of the JFS Foundation.
- **HundredX:** Debra showed a brief promotional video about the Hundrex fundraiser and stated it is an easy to use platform. Our goal is to raise \$20k. It is easy to rate the businesses surveyed with emojis.
- **Board Communication Update:** Debra has been looking at various board communication platforms that will improve our communications as well as be a platform which centralizes our board materials, goals, initiatives, minutes, calendars, etc.
- **Community Conversations:** Debra has been holding these weekly on Sunday mornings via Zoom. She has spoken with various members over the past few weeks. Community building has been ongoing throughout Covid. Small groups started expanding. Members reported an overall feeling a closeness. Some members had security questions which was to be expected.
- **URJ Assembly/NAB Nominations/Leading Change Conference:** Theresa and Jacque attended the URJ general assembly. There were over 1,000 delegates from North America in attendance. The URJ voted on changing its board structure (which passed) and is looking for nominations for new board members.

- **Board of Trustees Job Description:** Debra, referenced the Temple Shalom Policies/NAB example description of role/expectations. She also reviewed the Temple Shalom 2016 policies excerpt, and URJ Covenant as a potential model for the TS board job description.

Executive Director's Report (Steve Lewis)

- **Annual Budget:** Steve has been working with the Staff this year to prepare the initial budget report as in the past, volunteers have limited ideas of the budget as a whole. Once the overall draft budget is prepared, volunteers/committee chairs will participate in providing budget input to specific sections that relate to their sub-committees. Lay leaders can bring their knowledge to the budget draft. Staff is working through the internal process and should be through with that by the end of February
- **Covid update/Proof of vaccination parameters:** Steve discussed the Temple Shalom overall current Covid parameters. Covid has become an exercise in working reactive vs proactive with the changing variants and level of contagion. The Covid taskforce is moving forward with less of an automatic response to the daily/weekly news and more tuned into the trends and what those are anticipated to be situational within the following month, etc. The task force continues it's standing with the current parameters regarding masking, vaccinations, and boosters. As we enter B'nei Mitzvah season, there will be much stronger rules for non-members (guests for B'nei Mitzvah families) including the family providing a list in advance of those attending with attestation that all guests on the list are fully vaccinated. The task force has established as a part of our protocols, we can enforce proof of vaccination. Members will still need to sign up for services in advance which includes the Covid Brit or sign up at the door prior to services.

Meeting adjourned at 8:38 with a closed session.