

# TEMPLE SHALOM

6930 Alpha Road / Dallas, Texas 75240-3698 / 972-661-1810 / Fax 972-661-2636

## CHECK REQUEST

DATE REQUESTED

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VENDOR / PERSON TO BE REIMBURSED

	INVOICE DATE	TERMS	DUE DATE
	- -		- -

INVOICE	DESCRIPTION	G/L NUMBER	AMOUNT
		TOTAL	

TEMPLE SHALOM IS TAX EXEMPT. OUR TAX ID NUMBER IS 75-1231572.

CHECK DATE	
- -	
CHECK #	
AMOUNT	
\$	

Requested by: \_\_\_\_\_ Dept Head / Chair Approval \_\_\_\_\_

Administrative Approval for Payment \_\_\_\_\_ Date Approved \_\_\_\_\_